

RENTAL AGREEMENT



ELKS LODGE #493

235 N. LOCUST — P.O. BOX 752 CENTRALIA, ILLINOIS 62801

For				
Number of People				
<u>DETAILS</u> MENU: Food -				
		COST PER	PERSON \$	
BEVERAGES	OPEN BAR	CASH BAR		
BEER (Draft)			COST \$	
BEER (Cans)			COST \$	
Mixed Drinks	44.44		COST \$	
Other			COST \$	
GRATUITIES 15% OF FOOD:(No.	x 15% of Persons)	5 = \$	<u> </u>	
OTHER				
HALL RENTAL	\$			
TOTAL	\$			
DEPOSIT	\$			
I UNDERSTAND THA CHARGES.	T I WILL BE RES	PONSIBLE FOR AN	D SHALL PAY THE ABOVE	
Do not sign this agree contract and I acknow	ement until you hav	CE TO CUSTOMER ve read it in its entire fully completed copy	ety. I accept the terms of this of the agreement.	
		MEMBER:		
	Signed		Member #	
Date	(1)	Member, Elks Lodge	#493)	
Elks Lodge #493:				

- 2. Decorations shall not be applied to walls, ceiling or floor by use of tape, staples, tacks, etc.
- 3. Decorations may be hung from the ceiling by use of existing hooks and eye screws. No ceiling panels may be moved or propped up.
- 4. No substance of any type or description may be applied to or placed upon the hardwood floor, e.g., glitter, sand, etc.
- 5. Member agrees to be liable and pay for all damages to club facilities caused by his guests while club facilities are being used.
- 6. Member shall be responsible to insure that foreign objects are not placed in restroom urinals or stools.
- 7. If the rented premises are not returned to the Club in a clean, damage free condition at the termination of the event for which the premises are leased, a fine shall be imposed by the Elks House Committee in an amount necessary to clean the premises or repair any damage. Member agrees to pay any fine within ten days of written notice thereof. All decisions of the House Committee are final and not subject to appeal.

CENTRALIA ELKS LODGE #493 UPSTAIRS RENTAL POLICIES

Rental must be by member or sponsored by a member. When booking a party, get name of the <u>SPONSORING PARTY</u> and record it in the Registration Book.

Rental Fee is \$300.00 with non-refundable Deposit of 50% required when booking. The fee includes cleanup after the function, insurance, and bartender. Fee does not include any decorations, that is booking party's responsibility. Balance to be paid on the night of the function.

All parties must be over by 1:00 a.m.

No OUTSIDE CATERING.

Room Rent of \$150.00, immediate family only: member, mother, father, children & grandchildren. Special arrangements can be made to charities, institutions, at the discretion of the Club Manager or the House Committee.

ALL beverages must be provided through the Elks.

BEVERAGE PRICES: All-You-Can-Drink Fountain Soda = \$85.00 (Coke Products)

Soda = \$30.00 per case Beer = \$150.00/HBBL

Mixed drink batches available: Fuzzy Navel, Whiskey Sour, 7-7, Marguarita

BANQUET AND BUFFET POLICY

To have a dinner or party in the banquet room, you have to have a minimum number of people. A guaranteed number of people is required, with changes allowed up to 10 days before the party. The number guaranteed 10 days before the party is the number that will be billed for, disregarding the number of people actually served.



DESSERT MENU

(Priced Per Person)

Dessert Cake	\$1.95
Cheese Cake	\$2.95
Cobbler	\$2.95



BUFFET MENU

Fried Chicken	Baked Ham \$9.50
Roast Beef	Pork & Dressing\$9.75
Turkey & Dressing\$9.75	

Pick Two Meats For \$1.50 More

MEAT SELECTIONS: Beef, Ham, Pork, Turkey, Fried Chicken. VEGETABLE SELECTIONS: Corn, Green Beans, Carrots, Peas.

Buffet includes the following:

Mashed Potatoes & Gravy or Baked Potato, 2 Vegetables, Caesar Salad, Rolls, Coffee & Tea.

SANDWICH TYPE MEAL (Includes Beef, Ham & Turkey with choice of 2 sides: Baked Beans, Potato Salad, Slaw, Relish Tray, Chips & Dip.) - \$6.95 per person

All the above is with <u>CHINET</u> paper service and are per person. For china service, add 50¢ per setting. For sit-down service, add \$2.00 plated per person.

Hors d'oeuvre Items: Chicken Wings, Meat Balls, Smokies, Onion Pedals, Cheese Cubes, Deep Fried Green Beans, Califlower, Cheese and Fruit Tray, Vegetable Tray. Price available on request. Priced from \$2.95 to \$6.95 per person.

MISCELLANEOUS INFORMATION: To the price of the dinner, a charge of 6.5% tax and a 15% gratuity will be added.

Special Tablecloths and table skirting priced on availability.